



# Environment and Natural Resources Trust Fund (ENRTF)

## M.L. 2019 ENRTF Work Plan (Main Document)

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**Today's Date:** 11/26/18

**Date of Next Status Update Report:** March 1, 2020

**Date of Work Plan Approval:** June 5, 2019

**Project Completion Date:** June 30, 2021

**Does this submission include an amendment request?** No

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**PROJECT TITLE:** Long Lake Trail

**Project Manager:** Julie Lammers

**Organization:** City of Vergas

**College/Department/Division:** Clerk-Treasurer

**Mailing Address:** PO Box 32

**City/State/Zip Code:** Vergas, MN 56587-0032

**Telephone Number:** 218-342-2091

**Email Address:** cityofvergas@arvig.net

**Web Address:** [www.cityofvergas.com](http://www.cityofvergas.com)

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**Location:** The Long Lake Trail Project is located in the City of Vergas bordering Long Lake. Vergas is located in Otter Tail County in the Central Region of Minnesota.

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**Total Project Budget:** \$290,000

**Amount Spent:** \$0

**Balance:** \$290,000

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**Legal Citation:** M.L. 2019, First Special Session, Chp. 4, Art. 2, Sec. 2, Subd. 09I

**Appropriation Language:**

\$290,000 the first year is from the trust fund to the commissioner of natural resources for an agreement with the city of Vergas to construct a bicycle and pedestrian bridge, trail, and floating boardwalk along Long Lake including shoreline restoration and stabilization with native plants. This appropriation is available until June 30, 2021, by which time the project must be completed and final products delivered.

**I. PROJECT STATEMENT:**

The City of Vergas requested \$291,000 through the Environment and Natural Resources Trust Fund to construct the third phase of Long Lake Trail, connecting the Long Lake Beach to the Long Lake Boat Access. The intent of the Long Lake Trail Project is to construct a recreational trail, but the overall goal of the project is the protect the area bordering Long Lake from private development, restore and stabilize the existing Long Lake shoreline, and enhance shoreline habitat for wildlife.

The Long Lake Trail Project includes a 10-foot wide paved trail that will connect to Vergas Park, which includes a public beach, picnic area, and fishing pier to the Long Lake Boat Access. The paved trail will be .31 miles in length total. In addition to paved trail along the lake, this project includes a floating boardwalk which will cross a corner of Long Lake that is unsuitable for a paved trail. The section of shoreline that the floating boardwalk will span was deemed too steep to construct a paved path. A floating boardwalk will eliminate the need for significant grading along the shoreline and below the normal high watermark of Long Lake. The proposed boardwalk will be 8’ wide and 735 feet in length.

Shoreline protection efforts consist of restoring and protecting banks of Long Lake against erosion by incorporating slopes at 4:1 versus the current 3:1 and re-vegetating the shoreline with native plants. These efforts will regenerate sustainability and restore the ecological functions of the Long Lake shoreline. Bank restoration and stabilization efforts within the Long Lake Trail Project will restore the physical, biological, and chemical functions of the Long Lake shoreline and will improve water quality through reduction of chronic sedimentation.

Engineering plans and specifications will be prepared so competitive bids can be received. Items previously identified as “In-Kind Donations” will be excluded from the contract but noted in the plans as By Others.

**II. OVERALL PROJECT STATUS UPDATES: See Below**

**III. PROJECT ACTIVITIES AND OUTCOMES:**

**ACTIVITY 1 Title:** Trail Construction to devote and maintain lake shore for public access, Shoreline Restoration and Bank Stabilization

**Description:** The Long Lake Trail Project will construct a .31 mile 10-foot wide paved trail that will connect to Vergas Park to the Long Lake Boat Access. In addition to paved trail along the lake, this project includes a floating boardwalk which would cross a corner of Long Lake which will be 8’ wide and 735 feet in length. Will also restore and protect banks of Long Lake against erosion by incorporating slopes at 4:1 versus the current 3:1 and re-vegetating the shoreline with native plants.

The \$290,000 request includes traffic control, turf establishment, erosion control, stripping and spreading of topsoil, excavation, 8" gravel base, planting, and signage. Engineering plans and specifications will be prepared so competitive bids can be received. Items previously identified as “In-Kind Donations” will be excluded from the contract but noted in the plans as By Others.

**ACTIVITY 1 ENRTF BUDGET:** \$290,000

Outcome	Completion Date
1. Design Plans completed	
2. Trail Construction to protect area from development	
3. Shoreline Restoration and Bank Stabilization	

**First Update March 1. 2020**

**Second Update September 1, 2020**

**Third Update March 1, 2021**

**Final Report between project end (June 30) and August 15, 2021**

**IV. DISSEMINATION:**

**Description:** The City of Vergas has an existing page on their website for the Vergas Long Lake Trail ([www.cityofvergas.com](http://www.cityofvergas.com)). This existing page will be utilized for the dissemination, presentation, documentation, and sharing of data, results, samples, physical collections, and other products. The City of Vergas will acknowledge ENRTF support on all project publications, signage, and other public communications and outreach related to work completed using the appropriation, adhering to the ENRTF Acknowledgement Guidelines regularly.

The Minnesota Environment and Natural Resources Trust Fund (ENRTF) will be acknowledged through use of the trust fund logo or attribution language on project print and electronic media, publications, signage, and other communications per the [ENRTF Acknowledgement Guidelines](#).

**First Update March 1, 2020**

**Second Update September 1, 2020**

**Third Update March 1, 2021**

**Final Report between project end (June 30) and August 15, 2021**

**V. ADDITIONAL BUDGET INFORMATION:**

**A. Personnel and Capital Expenditures**

**Explanation of Capital Expenditures Greater Than \$5,000:**

The Long Lake Trail Project includes \$276,000 to construct .31 miles of a 10-foot wide paved trail that will connect to Vergas Park to the Long Lake Boat Access, and a floating 8’ wide boardwalk 735 feet in length that will cross a corner of Long Lake.

In addition to the construction costs, the Long Lake Trail Project includes \$15,000 for design plans and specifications.

Engineering plans and specifications will be prepared so competitive bids can be received. Items previously identified as “In-Kind Donations” will be excluded from the contract but noted in the plans as By Others.

**Explanation of Use of Classified Staff:**

**Total Number of Full-time Equivalent (FTE) Directly Funded with this ENRTF Appropriation:**

Enter Total Estimated Personnel Hours for entire duration of project:	Divide total personnel hours by 2,080 hours in 1 yr = TOTAL FTE: None
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**Total Number of Full-time Equivalent (FTE) Estimated to Be Funded through Contracts with this ENRTF Appropriation:**

Enter Total Estimated Contract Personnel Hours for entire duration of project:	Divide total contract hours by 2,080 hours in 1 yr = TOTAL FTE: None
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**VI. PROJECT PARTNERS:**

**A. Partners outside of project manager’s organization receiving ENRTF funding:** N/A

**B. Partners outside of project manager’s organization NOT receiving ENRTF funding:** Vergas Trail Committee: This is the fund raising body for the project which has successfully raised significant community funding.

**VII. LONG-TERM- IMPLEMENTATION AND FUNDING:**

The City of Vergas will assume fiscal responsibility and will oversee project implementation. If additional work is needed, outside the current scope, the City is prepared to cover those costs.

The City of Vergas Trails Committee has fundraised for this project and will continue doing so. The Vergas Trail Committee is an integral leader in fundraising and generating community understanding and support for the project.

A local construction company and gravel pit contractor, Marks Sand and Gravel, has expressed interest in the project and is willing to donate hot mix asphalt for the trail.

**VIII. REPORTING REQUIREMENTS:**

- A final report and associated products will be submitted between June 30 and August 15, 2021

**IX. SEE ADDITIONAL WORK PLAN COMPONENTS:**

- A. Budget Spreadsheet-** Attached
- B. Visual Component or Map-** Attached
- C. Parcel List Spreadsheet-** N/A
- D. Acquisition, Easements, and Restoration Requirements**
- E. Research Addendum-** N/A

**Attachment A:**

**Environment and Natural Resources Trust Fund**

**M.L. 2019 Budget Spreadsheet**

**Legal Citation: M.L. 2019, First Special Session, Chp. 4, Art. 2, Sec. 2, Subd. 09I**

**Project Manager: Julie Lammers**

**Project Title: Clerk**

**Organization: City of Vergas**

**Project Budget: \$290,000**

**Project Length and Completion Date: 2 years -June 30, 2021**

**Today's Date: 11/26/2018**



ENVIRONMENT AND NATURAL RESOURCES TRUST FUND BUDGET	Budget	Amount Spent	Balance
<b>BUDGET ITEM</b>			
<b>Personnel (Wages and Benefits)</b>	\$ -	\$ -	\$ -
<b>Professional/Technical/Service Contracts</b>			
Construction of a 8 foot by 800 foot boardwalk. This will be established through a competitive bid process.	\$ 290,000		\$ 290,000
<b>Equipment/Tools/Supplies</b>			
	\$ -	\$ -	\$ -
<b>Capital Expenditures Over \$5,000</b>			
	\$ -	\$ -	\$ -
<b>Other</b>			
	\$ -	\$ -	\$ -
<b>COLUMN TOTAL</b>	\$ 290,000	\$ -	\$ 290,000

OTHER FUNDS CONTRIBUTED TO THE PROJECT	Status (secured or pending)	Budget	Spent	Balance
<b>Non-State:</b> Trail Committee; The City of Vergas has \$80,000 in funding already raised by the Trail Committee ready for this project.	<b>Secured</b>		\$ -	
Traffic control, turf establishment, erosion control, stripping and spreading of topsoil, excavation, 8" gravel base, planting, and signage. This will be established through a competitive bid process.		\$ 42,300		\$ 42,300
Engineering plans and specifications will be prepared so competitive bids can be received. Items previously identified as "In-Kind Donations" will be excluded from the contract but noted in the plans as By Others.		\$ 15,000		\$ 15,000
<b>State:</b>		\$ -	\$ -	\$ -
<b>In kind:</b> Marks Sand & Gravel Hot Mix Asphalt Donation; A local construction company and gravel pit contractor, Marks Sand and Gravel, has expressed interest in the project and is willing to donate hot mix asphalt for the trail.		\$ 13,300	\$ -	\$ 13,300

PAST AND CURRENT ENRTF APPROPRIATIONS	Amount legally obligated but not yet spent	Budget	Spent	Balance
<b>Current appropriation:</b>		\$ -	\$ -	\$ -
<b>Past appropriations:</b>		\$ -	\$ -	\$ -

# VERGAS TRAIL IMPROVEMENTS

