100 REV. DR. MARTIN LUTHER KING JR. BLVD. **ROOM 65 STATE OFFICE BUILDING** TRUST FUND ST. PAUL, MINNESOTA 55155-1201

Phone: (651) 296-2406 Email: lccmr@lccmr.mn.gov Web: www.lccmr.mn.gov

Becca Nash, Director

LCCMR Subcommittee on Strategic Planning MINUTES

Thursday, December 7, 2023

Time: 30 minutes following LCCMR meeting adjournment (est. 12:00 PM) to 3:00 PM Location: REMOTE through electronic means (YouTube)

Subcommittee members: Rita Albrecht, Sen. Steve Green, Rep. Rick Hansen, Shona Langseth, Michael Reese, and Sen. Kelly Morrison (alternate Senate member)

Staff Present: B. Nash, M. Varien, M. Campana, N. Fribley, T. Dietrich, D. Griffith

Members Excused: Sen. Foung Hawj, Rep. Josh Heintzeman, and Jeremy Peichel (alternate citizen member)

Members Absent:

Chair: Rep. Rick Hansen

Chair Hansen called the meeting to order at 12:05 p.m.

1. Roll call attendance

Diana Griffith took roll call attendance. There were 5 members present at the time of roll call.

Member	Attendance
Commissioner Albrecht	Yes (remote)
Commissioner Green – Sen	Excused
Commissioner Hansen – Rep	Yes (remote)
Commissioner Hawj – Sen	Excused
Commissioner Heintzeman - Rep	Excused
Commissioner Langseth	Yes (remote)
Commissioner Reese	Yes (remote)
Commissioner Morrison - Sen (alternate)	Yes (remote)
Commissioner Peichel (alternate)	Excused

2. **Organization of Subcommittee**

Election of chair(s)

b. Other

Chair Hansen started discussions on the election of the chair. Commissioner Langseth nominated Commissioner Albrecht for chair. Commissioner Reese nominated Commissioner Hansen for chair. Commissioner Hansen declined the nomination.

MOTION: Commissioner Langseth moved to nominate Commissioner Albrecht for chair of the Subcommittee on Strategic Planning – motion prevailed (5 Yes / 0 No).

Member	Υ	N
Commissioner Albrecht	Х	
Commissioner Green - Sen	excused	
Commissioner Hansen – Rep	Х	
Commissioner Hawj – Sen	excused	
Commissioner Heintzeman – Rep	excused	
Commissioner Langseth	Х	
Commissioner Reese	Х	
Commissioner Morrison - Sen (alternate)	Х	
Commissioner Peichel (alternate)	NA	

Commissioner Hansen gave the gavel to Commissioner Albrecht for the remainder of the meeting.

Mike Campana asked members to discuss the following three items:

- 1. Would you like a vice chair for the subcommittee?
- 2. What should be the role of the alternate members (i.e., ability to participate in discussion and voting)?
- 3. What decision-making process would you like to follow?

Chair Albrecht started discussions on the above three items. Chair Albrecht asked members the following question, "Would you like a vice chair for the subcommittee?". Commissioner Hansen moved to nominate Commissioner Reese for vice-chair.

Commissioner Green joined the meeting remotely.

MOTION: Commissioner Hansen moved to nominate Commissioner Reese for vice-chair of the Subcommittee on Strategic Planning – motion prevailed (5 Yes / 0 No).

Member	Y	N
Commissioner Albrecht	Х	
Commissioner Green - Sen	Х	
Commissioner Hansen – Rep	Х	
Commissioner Hawj – Sen	excused	
Commissioner Heintzeman – Rep	excused	
Commissioner Langseth	Х	
Commissioner Reese	excused	

Commissioner Morrison- Sen (alternate)	Х	
Commissioner Peichel (alternate)	excused	

Chair Albrecht moved on to the next item, "What should be the role of the alternate members?" Members discussed.

MOTION: Commissioner Hansen moved to have the alternate members allowed to vote when another member from their group (house/senate/citizen) is not present and they are encouraged to attend the meetings, so they are kept up to date on the subcommittees process – (5 Yes / 0 No).

Member	Y	N
Commissioner Albrecht	Х	
Commissioner Green - Sen	Х	
Commissioner Hansen – Rep	Х	
Commissioner Hawj – Sen	excused	
Commissioner Heintzeman – Rep	excused	
Commissioner Langseth	Х	
Commissioner Reese	excused	
Commissioner Morrison - Sen (alternate)	Х	
Commissioner Peichel (alternate)	excused	

Chair Albrecht moved on to the next item, "What decision-making process would you like to follow?" Members discussed.

MOTION: Commissioner Hansen moved to have the decision making be by majority of the subcommittee (4 votes) – motion prevailed (5 Yes / 0 No).

Member	Y	N
Commissioner Albrecht	Х	
Commissioner Green - Sen	Х	
Commissioner Hansen – Rep	Х	
Commissioner Hawj – Sen	excused	
Commissioner Heintzeman – Rep	excused	
Commissioner Langseth	X	
Commissioner Reese	excused	
Commissioner Morrison - Sen (alternate)	Х	

Commissioner Peichel (alternate)	excused	

3. Calendar

Mike Campana gave an overview of the 2024 calendar for members to adopt.

MOTION: Commissioner Hansen moved to adopt the 2024 calendar for subcommittee meetings – motion prevailed (5 Yes / 0 No).

Member	Υ	N
Commissioner Albrecht	Х	
Commissioner Green - Sen	Х	
Commissioner Hansen – Rep	Х	
Commissioner Hawj – Sen	excused	
Commissioner Heintzeman – Rep	excused	
Commissioner Langseth	Х	
Commissioner Reese	excused	
Commissioner Morrison – Sen (alternate)	X	
Commissioner Peichel (alternate)	excused	

4. Overview of 2019 strategic planning

Mike Campana provided an overview of the 2019 strategic planning process and public and subject matter expert engagement. Members discussed.

5. What additional data and input to seek in 2024

Chair Albrecht started discussions. Members discussed and made recommendations for public and subject matter expert engagement using surveys and listening sessions. Staff will incorporate the recommendations into plans for surveys and listening sessions for discussion at the next meeting.

Members asked about a budget for the subcommittee to engage the public and subject matter experts. Becca Nash will follow up.

6. Public Testimony

Mayor Pete Hyduke, City of Hibbing, provided public testimony.

7. Adjourn

The meeting adjourned at 1:03 p.m.

Signed by Senator Foung Hawj Minutes approved at LCCMR meeting on January 9, 2024