

2025 Biennial Report Outline

Status as of 12/6/24

Status	Staff lead	Item	File Name or Comments In Folder - j:\HISTORY\Biennial-Annual Report\2025
drafted	DG/BN	Cover Ltr	
drafted	DG/LB	Overview (commission members, terms; staff)	
drafted	BN/DG	Sec Overviews & Cvrpg	except for Sec III
TAB 1 – Current Strategic Pla			
Pending	DG	Strategic Plan	
Complete	DG	RFP information	
TAB 2 – Description of Projects Funded Preceding Biennium			
Complete	DG	ML 2023 pie charts, project spreadsheet	
Complete	DG	ML 2023 Project Abstracts	
Complete	DG	ML 2024 pie charts, project spreadsheet	
Complete	DG	ML 2024 Project Abstracts	
TAB 3 – Summary of Completed Research Projects Preceding Biennium			
Pending	DG	2023 Final Reports spreadsheet with soundbites	
Pending	DG	2024 Final Reports spreadsheet with soundbites	
Pending	LB	Research Summary	Spreadsheet of all research projects completed between 1/1/23 and 12/31/24
TAB 4 – Recommendations to Implement Projects/Programs into Agency Standard Operations– DONE			
TAB 5 – Anticipated Recommendations for Next Biennium			
Complete	NF	Summary of current LCCMR Recommendations (pie charts)	
Complete	DG	Spreadsheet of current LCCMR Recommendations	
Pending	BN	Draft Bill	
TAB 6 – Revenues and Distributions			
Complete	BN	Graph / Table	ENRTF \$ avail/ appropriation year
Complete	MC	Document text w/embedded chart	Dollars available from the ENRTF
Complete	BN	Revenue Sources for Approps	Table from 1991 to present showing the dollars by account
Complete	BN	Appropriations for Admin	Table from 1991 to present showing admin dollars only
TAB 7 – Assets and Liabilities			
Complete	BN	Graph & tables	Historic market value of ENRTF
Pending	BN/DG	SBI Report 2022	downloaded to j drive; requested from SBI on 10/23/2024 - requested again on 12/6/2024
Pending	BN/DG	SBI Report 2023	downloaded to j drive; requested from SBI on 10/23/2024 - requested again on 12/6/2024
Pending	BN/DG	SBI Report 2024	pending
TAB 8 – Findings to Legislature to Assist in Forming Legislation			
Complete			None this year
TAB 9 – Gifts and Donations – DONE			
TAB 10 – State Environmental Spending Comparisons			
Pending	DG	Fiscal Review 2023/24	Requested 10/23 to Dan Mueller due 12/15 (after Nov forecast)
TAB 11 – Most Recent Compliance Audit			
Complete	BN	Audit Info	“No audits were conducted in the 2023-2024 Biennium. The most recent compliance audit was released by the Office of the Legislative Auditor on February 11, 2016.”
TAB 12 – Appendix A			
Complete	DG	Constitution Language	\Appendices\APPENDIX_A1_MN_Constitution_Art_XI_Sec_14.pdf
Complete	DG	2024 M.S. 116P	\Appendices\APPENDIX_A2_MS116P.pdf
Complete	DG	Oil Overcharge	\Appendices\ APPENDIX_A4_4-071
Complete	DG	Great Lakes Account	\Appendices\ APPENDIX_A5_MS116Q-02